Form Guide for Form NP 728

Objective

1. This guide explains the features found in the Form NP 728, or Cash Movement Report (CMR). This form is meant to be submitted to the Suspicious Transaction Reporting Office (STRO) via the STRO Online Notices and Reporting Platform (SONAR), an electronic online filing platform.

2. This form guide is **NOT** the prescribed form under Section 60 of the Corruption, Drug Trafficking and Other Serious Crimes (Confiscation of Benefits) Act 1992.

Features in Form NP 728

General Guidance:

You can click on the **tab headers** to quickly access the different parts of the report. No input is required for parts which are not applicable.

The **reference number** will be system-populated when the form is successfully submitted on the filing platform. This reference number (report number) will be stated in the acknowledgement email for successful submissions. Quote this number when corresponding with STRO on the submitted report.

Reference No. _____
Please click on 'Import XML' to import data to this form.   Import XML

Form NP 728

Tabs: Personal Particulars | Information on CBNI | Declaration

Greyed-out fields will be system-populated when the form is successfully submitted on the filing platform. These greyed-out fields do not have to be completed.

Part I: Personal Particulars

I am making this report* ○ For myself   ○ On behalf of another person   ○ On behalf of another entity

Movement of CBNI* ○ Entering Singapore   ○ Leaving Singapore

Full Name ⓘ _____

Date of Birth* (DD/MM/YYYY) ☐☐ / ☐☐ / ☐☐☐☐

Gender* ○ Male   ○ Female

ID Type* [_____ ▼]

Fields with an asterisk are mandatory and must be completed.

Fields in red have been incorrectly filled and must be corrected.

When you **hover your mouse** over active fields or blue icons (for greyed fields), a short description of the field will appear. You may refer to the descriptions of the fields if you are unsure of how to complete the CMR.

Full Name ℹ️

Date of Birth

This field will be auto-completed when the form is submitted to STRO through SONAR based on the CorpPass or SingPass account that is used to log in. You will have the opportunity to check the accuracy of the information before the final submission.

Gender*

ID Type*

Passport Number / Other ID Number*

Country / Region of Issue*

Nationality / Citizenship*

Occupation / Profession*

Number of CBNI: 1

CBNI

⌃

[+] [-]

When there are **"+" and "-" buttons**, more than one entry is allowed.
- Use the "+" button to add up to 20 entries.
- Use the "-" button to delete entries (data deleted is irreversible).

CBNI Type*
○ Currency   ○ Traveller's Cheque   ○ Cheque
○ Money Order   ○ Bill Of Exchange   ○ Promissory Note
○ Others

Fields with arrows have **drop down lists**. You can click on the arrow to see all selections available, scroll to select the field or type the first alphabet of the field (e.g. in Occupation, type "U" for "Unemployed") to jump to a particular field.

Currency Code*   Singapore Dollar
                      Singapore Dollar
Amount*   Afghani
(to nearest whole number) Algerian Dinar
                      Argentine Peso
                      Armenian Dram
Do you own the CBNI* Aruban Florin
                      Australian Dollar
Number of Source(s): Azerbaijan Manat

Source of CBNI   Person Entity [+]   Business Entity [+]

Number of Intended Recipient(s):   0   Each CBNI must have at least 1 Source or 1 Recipient entered

Intended Recipient   Person Entity [+]   Business Entity [+]
of CBNI

Part I: Personal Particulars

Part I: Personal Particulars

I am making this report*	○ For myself	○ On behalf of another person	○ On behalf of another entity
Movement of CBNI*	○ Entering Singapore	○ Leaving Singapore	

Full Name 🛈 [   ]

Date of Birth* (DD/MM/YYYY) [ ] / [ ] / [   ]

Occupation / Profession*

[Others ▼]

If 'Others' please provide Occupation Details* [   ]

The greyed field **"Full Name"** of declarant will be auto-populated upon submission of the CMR on the filing platform. This information will be based on the particulars associated with the logged-in CorpPass account.

Selecting "Others" for fields will require you to provide additional details.

Part II: Information on Physical Currency and Bearer Negotiable Instruments (CBNI)

Number of CBNI: 1

CBNI	[+] [-]
∧	

CBNI Type*	○ Currency	○ Traveller's Cheque	○ Cheque
	○ Money Order	○ Bill Of Exchange	○ Promissory No
	○ Others		

In adding and deleting CBNI, if you have more than 1 CBNI, the first CBNI cannot be deleted (you can modify it instead).

CBNI 2 [+] [-]
⌃

CBNI Type*
- ○ Currency
- ○ Traveller's Cheque
- ○ Cheque
- ○ Money Order
- ○ Bill Of Exchange
- ○ Promissory Note
- ○ Others

Currency Code* [_____ ▾]

Amount*
(to nearest whole number) [_____]

Do you own the CBNI* ○ Yes   ○ No

Number of Source(s):   1   Each CBNI must have at least 1 Source or 1 Recipient entered

Source of CBNI   ☐ Same as CBNI 1   Person Entity [+]   Business Entity [+]

Source of CBNI - Person Entity [x]

Name of Person Entity from
whom CBNI is received* [_____]

Date of Birth (DD/MM/YYYY) [__] / [__] / [____]

ID Type* [_____ ▾]

Passport Number / ID Number [_____]

For subsequent CBNIs, if the Source or Recipient is the same as CBNI 1, click this **check box**. You will not need to fill in the details of the Source or Recipient again.

New fields appear when you select either Person Entity or Business Entity. Indicate whether the Source or Recipient is a person or business by selecting the button, then fill in the new fields that appear.

CBNI 2

CBNI Type*
- ○ Currency
- ○ Traveller's Cheque
- ○ Cheque
- ○ Money Order
- ○ Bill Of Exchange
- ○ Promissory Note
- ○ Others

Currency Code* [_____▼]

Amount*
(to nearest whole number) [_____]

Do you own the CBNI* ○ Yes ○ No

If you indicate that you do not own the CBNI, you must indicate if the source of CBNI is a person or business and enter in the relevant details.

Number of Source(s): 0   Each CBNI must have at least 1 Source or 1 Recipient entered

Source of CBNI ☐ Same as CBNI 1   Person Entity [+]   Business Entity [+]

Each CBNI must have at least one Source or Recipient.

Number of Intended Recipient(s): 0   Each CBNI must have at least 1 Source or 1 Recipient entered

Intended Recipient of CBNI ☐ Same as CBNI 1   Person Entity [+]   Business Entity [+]

Part III: Declaration and Submission Details

Part III: Declaration and Submission Details

Please click on 'Validate Form'.
Form validation must be successful before it can be submitted

[Validate Form]

Validation Status | Validation Required

> You must click on "Validate Form" at the end of the form to check if all the necessary fields have been filled up properly.

Part III: Declaration and Submission Details

Please click on 'Validate Form'.
Form validation must be successful before it can be submitted

[Validate Form]

Validation Status | Validation failed as of 26/08/2019 2:46:32 PM

> An error message will appear if validation fails and fields with errors will be highlighted in **red** for your attention.

When validation fails, a pop-up window will also appear to inform you of the errors – click 'OK' to proceed.

Warning: JavaScript Window - Form Validation Errors

Please complete the following mandatory fields:
→ Please specify who you are making this report for under Part I - Particulars of Declarant.
→ Please indicate whether CBNI is entering or leaving Singapore under Part I - Particulars of Declarant.
→ Please indicate your date of birth as per your passport / ID card under Part I - Particulars of Declarant.
→ Please indicate your gender as per your passport / ID card under Part I - Particulars of Declarant.
→ Please indicate your ID type under Part I - Particulars of Declarant.
→ Please indicate your passport / ID number as per your passport / ID card under Part I - Particulars of Declarant.
→ Please indicate your passport / ID card's country of issue under Part I - Particulars of Declarant.
→ Please indicate your nationality as per your passport / ID card under Part I - Particulars of Declarant.
→ Please indicate your occupation or profession under Part I - Particulars of Declarant.
→ Please indicate your Block as recorded on your official identification under Part I - Particulars of Declarant.
(13 mandatory error messages not shown)

Please amend the following fields:
→ Each CBNI must have at least 1 Source or 1 Recipient entered.

OK

Take note that this pop-up window only displays up to 10 errors. To view the remaining errors, you will need to first fix the errors shown, then validate again.

You must also tick this checkbox to declare that the information provided is true and correct **before** validation.

Part III: Declaration and Submission Details

Please click on 'Validate Form'.
Form validation must be successful before it can be submitted

Validate Form

Validation Status Validated successfully as of 27/04/2022 4:46:45 PM

You can only submit the form if form validation is successful (turns **green**).

☑ I declare that the information provided is true and correct

Name / Signature of person who submitted declaration ℹ️

ID of person who submitted declaration ℹ️

Date / Time the declaration was submitted ℹ️

ID Type of person who submitted declaration ℹ️

The following greyed fields will be auto-populated upon submission of the CMR on the filing platform:
- Name of declarant
- ID & ID Type of declarant
- Date and Time of declaration (date in which form is submitted on the filing platform)
- The identifying information of the reporting officer will be based on the particulars associated with the logged-in CorpPass account. The date of declaration will be the date on which the form is submitted successfully on the filing platform.