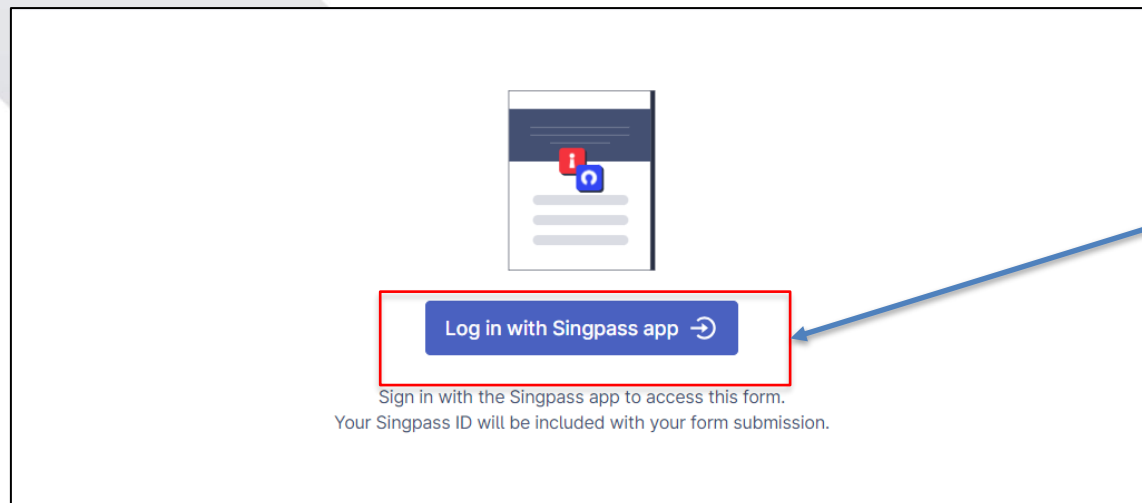


# Guide on Renewal PDI Licence Process

## FormSG: Request for Renewal PDI Licence



**Step 1:**  
Scan the QR code or go to  
<https://go.gov.sg/pdirenewal>



**Step 2:**  
Click here to login using  
Singpass

# Guide on Renewal PDI Licence Process

## FormSG: Request for Renewal PDI Licence

The screenshot displays a web form for renewing a PDI licence. It consists of three main sections, each with a label, a text input field, and a 'MyInfo' button. The first section, '1. Name', has the input field filled with 'PHUA CHU KANG'. The second section, '2. Mobile number', has the input field filled with '9876 5432'. The third section, '3. Email /电邮', has an empty input field and a 'Verify' button to its right. The 'MyInfo' buttons are located to the right of each input field.

1. Name MyInfo  
PHUA CHU KANG

2. Mobile number MyInfo  
9876 5432

3. Email /电邮 Verify

### **Step 3:**

Your name and mobile number will be pre-filled using your Singpass details.

### **Step 4:**

Verify your **Email address**

# Guide on Renewal PDI Licence Process

## FormSG: Request for Renewal PDI Licence

4. Is your PDI Licence expiring in next 3 months? /您的PDI执照会在未来三个月内到期吗?

Application Period -

Jan (1 Jan to 15 Jan) > Birth Month: Feb, Mar & Apr.

Apr (1 Apr to 15 Apr) > Birth Month: May, Jun & Jul.

Jul (1 Jul to 15 Jul) > Birth Month: Aug, Sept & Oct.

Oct (1 Oct to 15 Oct) > Birth Month: Nov, Dec & Jan.

申请期-

1月(1月1日至1月15日) > 出生月份: 2月, 3月及4月。

4月(4月1日至4月15日) > 出生月份: 5月, 6月及7月。

7月(7月1日至7月15日) > 出生月份: 8月, 9月及10月

10月(10月1日至15日) > 出生月份: 11月、12月和1月

✘ No

✔ Yes

5. I do not have 12 demerit points or more, and I do not have any outstanding Medisave liabilities.

我没有超过12分的违例积分, 也没有任何未偿还的保健储蓄债务。

✘ No

✔ Yes

### Step 5:

Click **Yes** if your PDI licence expiring in next 3 months

### Step 6:

Verify that you do not have Any demerit points and/or outstanding MediSave liabilities

*Self-employed persons are required to contribute to their CPF MediSave Account, to ensure they have sufficient savings for their healthcare needs.*


*TP will only process your licence renewal if you are up-to-date with your MediSave contributions – either paid in full or have an active GIRO arrangement with CPF Board. To check your MediSave payment status or make payment arrangements for any outstanding MediSave payable, please visit the Self-employment dashboard, which you can access via [cpf.gov.sg/MydashboardsFAQ](http://cpf.gov.sg/MydashboardsFAQ) (Self-employment).*

*Find out more about growing your CPF savings as a self-employed person at [cpf.gov.sg/selfemployedmatters](http://cpf.gov.sg/selfemployedmatters).*


# Guide on Renewal PDI Licence Process

## FormSG: Request for Renewal PDI Licence

6. PDI Licence Expiry Date /PDI执照届满日期

dd/mm/yyyy 

7. Passport-sized Photo /护照照片  
A passport-sized, digital, colour photograph taken within the last three months /在过去三个月内拍摄的数码彩色护照照片

  
[Choose file](#) or drag and drop here

Maximum file size: 4 MB

### Step 7:

Enter your PDI licence Expiry date

### Step 8:

Click **Choose file** to upload your Passport-sized photo

# Guide on Renewal PDI Licence Process

## Renewal Licence Fees Payment

< Transfer to Other Banks

My Bank Account  
[Redacted] SGD [Redacted]

TP Bank Account  
[Redacted]

Recipient Gets  
SGD 60.00

When Immediate >

Authorised SGD 5,000.00  
Remaining SGD 5,000.00  
[Change Limit](#)

SERVICE FEE  
SGD 0.00

Purpose of Transfer Others >

Transfer via FAST

Add comments for Recipient  
888A

NEXT

### Step 9:

Go to Fund Transfer of your Bank Account Mobile Application then select **TP Bank account**(Bank Account number to be provided at FormSG(1)) as payee

### Step 10:

Enter the transfer amount of **\$60** as your PDI licence renewal fee.

### Step 11:

Enter your last **4 characters of NRIC** as comments for recipient

### Step 12:

Click "Next" to complete your transaction

# Guide on Renewal PDI Licence Process

## Renewal Licence Fees Payment

Successful

Recipient Gets  
**SGD 60.00**

From  
**My Bank Account**

To  
**TP Bank Account**

Debiting Amount  
SGD 60.00

Service Fee  
0.00

When  
05 Sep 2023

Service  
FAST

Purpose  
Others

Comments  
888A

Reference No.  
MB127804555484G59

### Step 13:

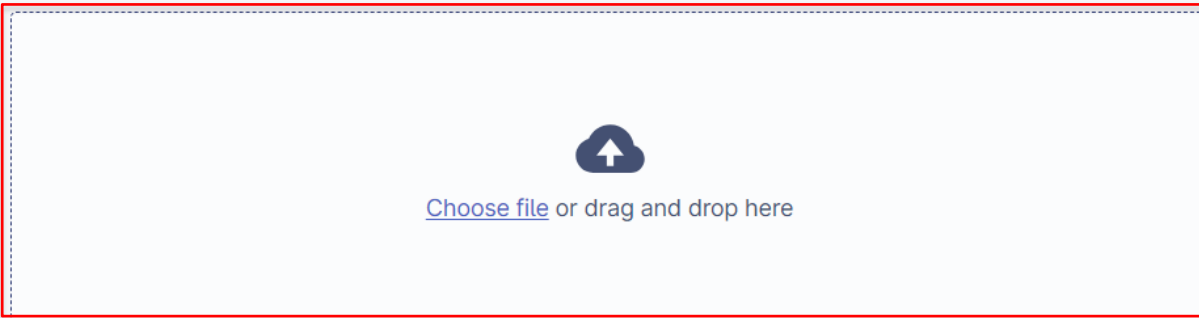
Screenshot the successful of transaction page for FormSG

# Guide on Renewal PDI Licence Process

## FormSG: Request for Renewal PDI Licence

### 8. Payment Receipts /付款收据

Screenshot of Internet Banking Receipts /网上银行付款收据截图



Maximum file size: 4 MB

### 9. Submission of Medical Examination Report (Applicable to ages 65, 68, 70, 71, 72, 73 and 74 years old only) /提交身体检查报告 (只限65,68,70,71,72,73及74岁人士)

- I have submitted my Medical Examination Report to Traffic Police via SPF e-services /我已通过新加坡警察部队电子服务向交通警察提交身体检查报告
- I am 65, 68, 70, 71, 72, 73 or 74 years old on my next birthday but have NOT received Traffic Police's notification to submit Medical Examination Report. I will submit once I receive Traffic Police's notification. /我65岁、68岁、70岁、71岁、72岁、73岁或74岁，还没有接到交警的通知，要我提交体检报告。一旦接到交警的通知，我就会提交。
- I am NOT 65, 68, 70, 71, 72, 73 or 74 years old on my next birthday. I do not need to submit. /下一个生日，我不会是65岁、68岁、70岁、71岁、72岁、73岁或74岁。我不需要提交。

### Step 14:

Upload your screenshot of payment proof for your PDI renewal

### Step 15:

Select your current **status** for your Medical Examination Report.

### Step 16:

Click **Submit now** to complete your submission. TP will notify your application status via SMS within 7 working days.